

## Tapestry Guide for Parents Browser Version

Tapestry Website – [www.tapestryjournal.com/login](http://www.tapestryjournal.com/login)

You will have received an activation email from tapestry to active your account. It may have gone to your junk so please check there. If you do not receive this please let the EYFS Team know.

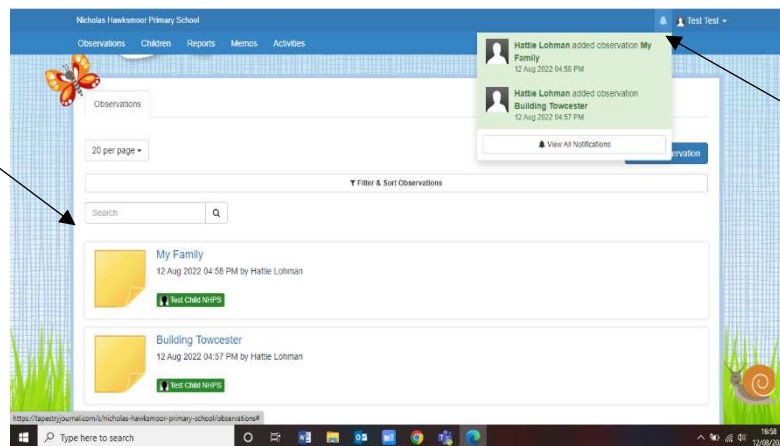


The login page features the Tapestry logo at the top left. Below it are two input fields: 'Email address' and 'Password'. A blue 'Log in' button is positioned below the password field. At the bottom of the form, there is a link that says 'Having trouble logging in?'.

The login page on the browser looks like this. Use the email and password that you set on the activation email to log in.

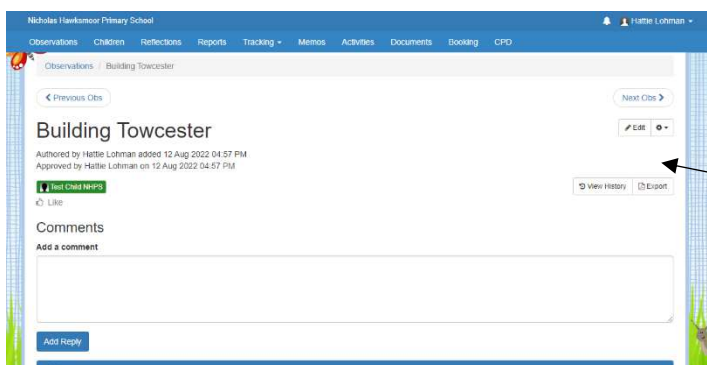
### Observations from school

Observations by school staff will show on your child's observations page.



The screenshot shows the 'Observations' page for a user named 'Hattie Lohman'. The page has a blue header with navigation tabs: 'Observations', 'Children', 'Reports', 'Memos', and 'Activities'. A notification pop-up is visible in the top right corner, stating 'Hattie Lohman added observation My Family' and 'Hattie Lohman added observation Building Towcester'. The main content area displays a list of observations, including 'My Family' and 'Building Towcester', both dated '12 Aug 2022 04:56 PM' and '12 Aug 2022 04:57 PM' respectively. Each observation has a 'Last Child NIPS' button. A search bar and a 'Filter & Sort Observations' section are also present.

You will get notifications that an observation has been added here. You will also get an email notification that an observation has been added.

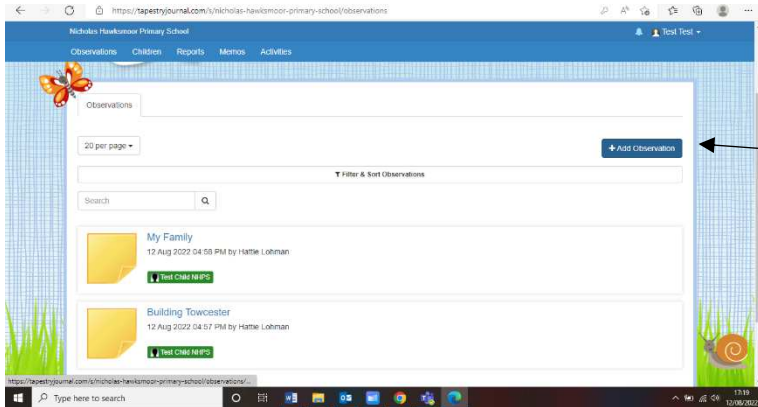


This screenshot shows a detailed view of an observation titled 'Building Towcester'. The page includes the following details: 'Authorized by Hattie Lohman added 12 Aug 2022 04:57 PM' and 'Approved by Hattie Lohman on 12 Aug 2022 04:57 PM'. There are buttons for 'View History' and 'Export'. A 'Comments' section is visible with an 'Add a comment' input field and an 'Add Reply' button at the bottom.

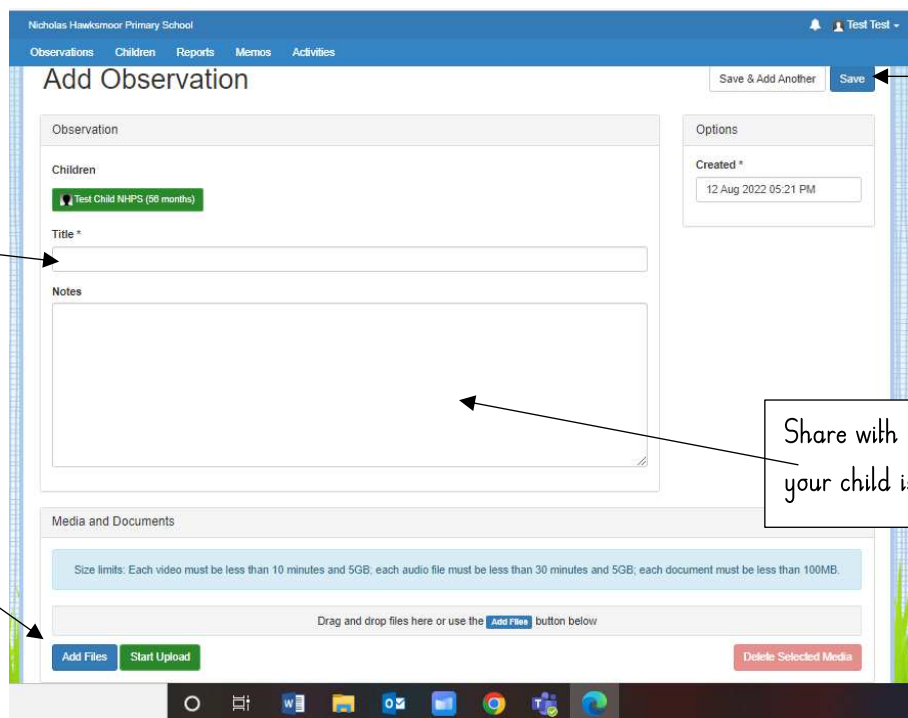
By clicking on the observation you will be able to see pictures and the detail written by staff. You will also be able to comment on the observation if you wish.

## Add Observation

Please upload your own observations of your children at home. This could be anything from writing, helping around the house, learning to ride a bike, playing with their favourite toys, anything that you or your child would like to share with us.



Click on 'add observation'.



The screenshot shows the 'Add Observation' form on the Tapestry Journal website. The form has a blue header with the school name 'Nicholas Hawkmoor Primary School' and navigation tabs for 'Observations', 'Children', 'Reports', 'Memos', and 'Activities'. Below the header, there is a 'Save & Add Another' button and a 'Save' button. The form includes a 'Children' dropdown menu with 'Test Child NHPS (56 months)' selected, a 'Title \*' text input field, and a 'Notes' text area. Below the 'Notes' field, there is a 'Media and Documents' section with a file upload area and buttons for 'Add Files', 'Start Upload', and 'Delete Selected Media'. An arrow points from the 'Save' button to a callout box that says 'Once you have completed your observation, click save.' Another arrow points from the 'Title \*' field to a callout box that says 'Give the observation a title.' A third arrow points from the 'Notes' field to a callout box that says 'Share with us what your child is doing!' A fourth arrow points from the 'Add Files' button to a callout box that says 'You can add photos and videos here for us to see.'

Give the observation a title.

Once you have completed your observation, click save.

Share with us what your child is doing!

You can add photos and videos here for us to see.

School staff will then be able to see and comment on your observations. Staff will look at these within working hours. The EYFS team enjoy seeing what the children get up to at home, and it gives us the wider picture of your child and their learning.

## Editing your account

The screenshot shows the 'Test Test Account Preferences' page within the Tapestry system. The page is titled 'Test Test Account Preferences' and features three main sections for editing account settings:

- Email:** Shows the current email address as 'hi15may@aol.com' and includes a 'Change Email Options' button.
- Password:** Includes a 'Change your password' button.
- PIN:** Includes a 'Change your PIN' button.
- Notifications:** Includes a 'Change Notification Preferences' button.

The page is powered by TAPESTRY, as indicated by the logo at the bottom right. The interface is decorated with a blue header, a navigation menu (Observations, Children, Reports, Memos, Activities), and a user profile dropdown menu (Edit Preferences, Your Data, Your Downloads, Help & Tutorials, Log Out). The background features a light blue grid pattern with decorative elements like a bee, a butterfly, and a caterpillar.

You can click on your name in the top right of your screen and then click 'edit preferences'.

On this page you can change your password and pin, alter your notification settings and change your email address.

If you have any problems or questions about tapestry, please talk to a member of the EYFS team.